



Delta Sigma Theta Sorority, Inc.  
Inglewood Alumnae Chapter  
Chapter Minutes  
March 15, 2025

### **Opening**

The meeting of the Inglewood Alumnae Chapter of Delta Sigma Theta Sorority, Inc was held on March 15, 2025. The meeting began at 10:03am and was presided over by Soror Erica Melbourne, Chapter President.

There were 33 in attendance and a quorum was present at 7:07am. See [sign-in sheet](#).

### **ERT Announcement**

#### **Approval of Agenda**

It was moved by Soror Kim Mosby to accept the agenda as amended. It was seconded by Soror Cheryl Gully. Motion carried.

#### **Inspiration**

Soror Christina Moore provided a word of inspiration.

#### **Protocols & Traditions Moment/Ritual & Ceremonies Moment**

Business Attire Reminders

- no leggings, jeggings, joggers, or sweat pants
- no jumpsuit leggings (under a dress is OK)
- no jeans (any color)
- no jogging suits, including embellished velour
- no t-shirts or paraphernalia of any kind
- no jackets with appliques on the back
- no flip flops or slippers
- no jean jackets, khaki, or line jackets

#### **Approval of Minutes**

It was moved by Soror Carol Rogers to accept the minutes as amended. It was seconded by Soror Vicki Roach. Motion carried.

Also, according to our delta Tech Guide, we are not supposed to email minutes to members. We will revise our practice beginning with March minutes.

## Agenda

### Officer Reports

President (Soror Melbourne)

- See attached report

First Vice President/Risk Management Report (Soror Hamilton)

- Distributed Sisterhood Month Calendar
- PP&D
  - o Everyone needs to re-register at the FWR Website ([www.DSTFarwestRegion.com](http://www.DSTFarwestRegion.com)) in order to continue to receive emails. Please re-register by the end of March.
  - o Exemplary Award Webinar: March 18th at 7pm

First Vice President/Risk Management Report (Soror Christian)

- Sisterhood Month Activities
- Signature Soror: Briana Elmore
- IAC Sisterhood Month Awards
  - o Heart of Gold Award: Christina Moore and Kim Bilbrew
  - o Smiling Sister Award: Carol Rogers and Jahleeka Morris-Jones
  - o Got Your Back Award: Sabrina Barnes and Kellie Duncan
  - o Unsung Hero Award: Jacqueline Hernandez and Anjanette Hogan

Corresponding Secretary (Soror Tolliver)

- National
  - o 3/12: Celebrating the Life of Dr. Hazel N. Dukes: Live Stream Information
  - o 3/10: Memorial Celebration for Soror Roberta Flack
  - o 3/3: Rekindling the Flame of Sisterhood with Delta Sigma Theta Love!
  - o 3/1: Event Reminder & Access: National Call on March 3, 2025
  - o 2/29: Ft. Washington Alumnae Chapter Anniversary
  - o 2/28: Part II: Introducing Chapter Spotlight
  - o 2/26: The Business of Music | Startup and Sustainability
  - o 2/24: Calls to Action: Tune In Tonight & Support Soror Joy Ann Reid
  - o 2/21: Sisterhood Month 2025
  - o 2/20: Call for Participation: 57th National Convention Step Show Application Now Available!
- Regional
  - o 3/5: FWR March e-Newsletter
  - o 2/27: You Are Not Alone: Support for Our Sorors
- IAC News
  - o 3/13: DDUN and the NGO CSW69 Parallel Conference
  - o 3/13: Join Us for a Sisterhood Walk and Community Baby Shower on March 23!

- o 3/11: Tomorrow! Wellness Wednesday | The Sun Will Rise Again: Breaking Through Postpartum Depression
- o 3/10: Sisterhood Month Weekly Update (March 10-16, 2025)
- o 3/9: March 2025 General Body Meeting Notice
- o 3/8: Thank You for Participating in the Virtual Game Night: Trivia Challenge
- o 3/8: Join Our PanCAN Walk Team — Let's Raise \$500 Together!
- o 3/7: It's time!!! Virtual Game Night: Trivia Challenge
- o 3/3: Sisterhood Month Weekly Update (March 3-9, 2025)
- o 3/2: Words of Encouragement
- o 3/1: A Sisterly Reminder To Submit Your Founders Pledge
- o 3/1: The SHM Calendar!!
- o 3/1: It's Sisterhood Month!
- o 3/1: March Birthdays
- o 3/1: IAC...Being Engaged At All Times

#### FWR Centennial Events (Soror ReAndé Head representing the FWR Centennial Committee)

- R&B Live on April 4, 2025 at Ovation Square in Long Beach
  - o FWR is asking chapters to purchase VIP tables for 8 for \$1,200. As a VIP guest, you will enjoy an exclusive, elegantly set table for you and your guests with priority seating in a premium viewing area. There will be personalized VIP table signage and special recognition during the event. This VIP Table Experience offers the perfect blend of comfort, exclusivity, and premium entertainment—ideal for those who want to celebrate in style!
  - o A portion of the proceeds will go towards Eaton Fire victims.

#### Financial Secretary (Soror Wells)

- Financial Report of Income for February 2025
  - o Income: \$2,976.51
    - Founders Pledge: \$396.00
    - Payment Process Fees: \$15.51
    - 2025 Membership Dues: \$415.00
    - Piano Lesson: \$2,150

#### Treasurer's Report (Soror Moore)

- Treasurer's Report for February 2025

#### **Visiting Sorors**

- Tesini Claypool, initiated in 2002, invited by Soror Twyla Tolliver

#### **Committee Reports**

- Heritage & Archives Moment – Soror Sabrina Barnes
  - o We have 17 profiles. Please remember to complete the profiles.
- Hospitality – Soror Kisha Williams
  - o Courtesies
    - Spread some love...keep Soror Paris Brown in your prayers

- Keep Soror Yancy's mom in your prayers
- Arts & Letters – Soror Briana Elmore
  - Our next (virtual) Sistah to Sistah Book Club is on March 30th at 6pm. We will be discussing *Black Girls Must Die Exhausted* by Jayne Allen.
  - On March 30, 2025, at 4pm, the FWR will be hosting another (virtual) book club/conversation with Soror Victoria Christopher Murray who will discuss her new book, *Harlem Rhapsody*.
  - Grand Chapter is asking us to support a CBS Original Series - *Beyond the Gates*, a black-centered soap opera, produced by Soror Sheila Ducksworth.
- Communications & Public Relations – Soror Kellie Duncan
  - Metrics for February
  - Top Content: still the scholarship flyer
  - Marketing campaigns: Working with Arts & Letters, Financial Fortitude, FUNdraising, Hospitality, and Membership for this month's activities.
  - Remember, Social Media Engagement is our responsibility for SCCC Founders Day...remember to remain engaged.
  - Be sure to save and submit your photos for Sisterhood Month.
- FUNdraising – Soror Kiechelle Russell
  - We sold 51 tickets for The Piano Lesson, so we reached our fundraising goal.
  - Remember to make your Founders Pledge. So far, we have raised \$1,980.
- Scholarship – Soror Joy May-Harris
  - The Scholarship Application Deadline was February 28, 2025. We received 22 applications, of which 15 applications were complete.
  - Interviews are set for March 29, 2025, at 10am at Virgil Roberts MS.
  - We have \$15,081.46 in chapter funds to distribute and \$2,500 in individual scholarships. You have until April 15, 2025, to give your individual scholarships.
- Internal Audit – Soror Christine Wood for Soror Windie Yancy
  - The Committee reviewed Q4 of 2024. After a review and validation of 50% disbursements and 50% receipts/deposits and 100% of membership dues collected. There are no losses of financial assets. The chapter uses satisfactory financial controls. There are no recommendations from the committee.
- Physical and Mental Health – Soror Ke'Sha Bristow
  - Upcoming Events/Activities
    - March 23 - Baby Shower/Maternal Health Walk @ Sofi (Reclamation/Founders Day celebration as well)
    - April 26 - Pan-Can Walk for Pancreatic Cancer @ Santa Monica Pier
    - May 31 - Delta Days in LA @ Dockweiler Beach (Pier 54)
- Financial Fortitude – Soror Carol Rogers

- o April Workshop: Money Mission Success: Homeownership & Investment. April 12, 2025, from 2pm to 3:30pm @ LaTijera Charter School.
- Delta Academy – Soror Katrice Candler
  - o March Meeting topic: Friendship and Integrity: How to Choose and Be a Good Friend
- Delta GEMS – Soror Savannah Miller
  - o March Meeting topic: Finance and Budgeting
- IAI – Soror Addie Hicks
  - o DDUN on March 13 & 14, 2025. Virtual Registration deadline is Monday, March 10, 2025. The NGO Commission on the Status of Women is taking place at the same time; feel free to register for that as well.
- Nomination – Soror La Shawn Witt
  - o The Committee received applications for the EBoard positions.
  - o We have 1 candidate slated for President, First VP, Second VP, Corresponding Sec, Recording Sec, Financial Sec, Asst Financial Sec, and Nominating Committee Members.
  - o We have no candidates slated for Treasurer, Internal Audit Chair, and Nominating Committee Chair.
  - o We have the Candidates Forum on May 1, 2025, at 7pm.
- NPHCLA – Soror Trena Lee-Knight
  - o Announced our upcoming Financial Fortitude workshop (Money Mission Success: Homeownership & Investment) and emailed the flyer to
  - o the recording secretary who emailed it out to the members.
  - o Put information regarding the following events as well a Teen Summit
  - o Podcast hosted by Sigma Gamma Rho in the IAC GroupMe.

### **Physical Activity/Stress Management**

### **Old Business/New Business**

### **Announcements**

- September Breakfast – first meeting: March 19th at 6pm
  - o Regular Meetings will be the 3rd Monday at 7pm

### **Adjournment**

It was moved by Soror Nalo Hamilton and seconded by Soror Carol Rogers to end the meeting. The motion carried. The meeting closed at 12:33pm. The next scheduled meeting will be on April 19, 2025, at 10am at St. Mary's Academy.

## **President's Report**

### **National Updates.**

#### **Δ Chapter Compliance.**

- We successfully submitted our Annual Internal Audit and Annual Fiscal Report by the required deadline. Although the website initially indicated non-compliance, this was due to a system glitch. I am pleased to confirm that all fiscal requirements have been met, and we are in full compliance. Currently, we have 136 financial members, and after completing a reclamation report, I am excited to share that we have reclaimed 8 sorors since September 2024 to date.
- Program Chairs. Please be on the lookout for a request from me regarding the data needed to complete our End-of-Year (EOY) Program Reports. I will be reaching out to any committee chair involved in fundraising, scholarship disbursement, or other key programs to gather the necessary information. The request for information will be sent out around the beginning of April. Reports will be due by the end of May at the latest. If you have any questions regarding the report, please feel free to follow up with me directly. Thank you in advance for your cooperation and support in ensuring we complete this process smoothly.

#### **Δ 21<sup>st</sup> Delta Days at the United Nations.** There is still time to register for register for DDUN. The deadline is 3/10/2025.

#### **Δ National Town Hall.** Meeting called by the International President to State of the Union to discuss how we need to strategize as a sorority and move forward given the current political climate. Continue to advocate for voting rights, health equity and community action. Continue to be mindful of our conduct when we are out protesting. Be more conscientious of our social media especially if we are in our letters. FAQ is due to come out soon with additional details of how NHQ and the SAC would like for us to proceed related to various SA issues and initiatives. Exercise your individual rights in the support of boycotts. Additional information is on the horizon from our educational subcommittee on how DST is going to respond to the book bans. Specifically addressing the curriculum for our youth programs.

#### **Δ Sisterhood Month.** Fond time for me every year. Time to strengthen our bonds that were established 112 years ago and for me 27 years ago.

#### **Δ Soror Spotlight Series Part II.** Nominate a soror, yourself or the chapter.

#### **Δ D9 Presidents Council Town Hall.**

#### **Δ Proposed Amendments to the Constitution & Bylaws.** The document containing the proposed amendments is now available on the member portal of the national website. In preparation for our internal review as a chapter, you are encouraged to log in to the national website and download a copy of the proposed amendments that will be presented during the 57th National Convention. Soror Mosby will lead the chapter through a review of these amendments, and together, we will determine how we want our delegate to vote at the convention. Please take the time to review the document in advance and be prepared to engage in the discussion. Your input is valuable as we ensure our chapter's voice is represented.

- Δ Act Now! NCNW Call to Action. Urgent Call to Action. Members are urged to reach out to our senators and ask them to reject any partisan budget that fails to represent the interests of everyday Americans. Please call senators at (202)224.3121. There is a sample script attached to the Informz message. #purplepower
- Δ 2021-2026 National Strategic Plan Mid-Plan Progress Assessment. As the president, I have been asked to complete a survey by March 28, 2025, to document our chapter's compliance with the national organization's strategic priorities. This is an important opportunity to assess our alignment with national goals and ensure that our chapter continues to uphold the mission and vision of our beloved sorority. This will also afford me with the opportunity to see where we might need to refine our own strategic plan to ensure our continued commitment to service delivery to the city of Inglewood.

### **Regional Updates.**

- Δ FWR 2025 Centennial Events.
  - Apr 4<sup>th</sup> | "R&B Live" Music with a Purpose, Long Beach, CA
  - May 3<sup>rd</sup> | Delta Authors on Tour
  - June 20-21 | Farwest Fest Weekend, Pasadena, CA
  - Sept 6<sup>th</sup> | Vivian Osborne Marsh Birthday Celebration (FWR Sept Breakfast), Berkeley, CA
  - Oct | FWR Regional Leadership Meeting
  - Dec | A PMH Winter Wonderland Experience "Cocoachella LIVE"
- Δ Presidents Call Updates.
  - RR. Delta Playbook for Success.
  - FWR, Member of S&S. N. McReynolds. Clarification provided on chapter Nominations and Elections process. The Elections committee must be in place at least 60 days prior to the chapter election. The presiding officer, not the nominating chair, conducts the call for nominations. However, if the presiding officer is a candidate for office, it is strongly recommended that she appoint someone else to serve in that role. There is a common misconception that nominations must be called three times – this is not a requirement. In addition, a soror does not have to be present at the time of a nomination. However, the Nominating Committee must confirm their acceptance and verify eligibility before they are added to the slate. If a vacancy occurs after the election, it must be filled by the chapter president.
  - FWR Member of Finance. M. Dunn. Almost all chapters in the region successfully met the 2/28 fiscal deadline. Chapter's that did not will receive a letter from NHQ. Additionally, all chapters must complete their EIN verification with the IRS by submitting Form 8822 and updating their respective chapter contact information.
  - Special Topics. Effective Chapter Mgmt. Focused on the importance of EB – to revise and enhance committee reports.
  - Special Events Cmte. R&B Live Event. Tickets are on sale. Encouraging all sorors in the FWR to support and attend the event. Funds raised will support those impacted by the wildfires.
  - Social Action. R. Ajibade. Delta Days in Sacramento. 4/11-14. No Youth State this year. Registration for Delta Days will come out shortly.
  - FWR DID. C. Jones. Asked chapter to submit dates in advance for constructive development DID's that they would like to request over the year.



- FWR MIT. R. Fisher. Chapters that are considering MIT in the Fall and Spring should thoroughly review the AMPI.
- FWR ICT. L. Cobb. Unveiled new regional webpage.
- RD. K. Usher.
  - Delta Days at the Capitol (State/Local/National)
  - Deltas in the Stands – thank you to all the sorors that showed up and showed out. It was amazing to see and be able to support the women that were competing in the event even a soror who was a member of DST initiated through Pi chapter. Encouraged sorors to attend/support other women in sports events taking place throughout the region.
  - FWR Resource Guide and Centennial Events. Many of our centennial events are in collaboration with the Torchbearers Foundation and are connected to the FWR FIRST Vision of taking care of home. Our events will support members in our region.
  - Conflict Resolution Committee
  - MOU's Across the FWR Region. We have received a request for IAC to develop a Memorandum of Understanding (MOU) with LA Alumnae Chapter to address our overlapping service area. This MOU is due by June 30, 2025, to ensure we remain in compliance. Before submission to S&S for approval, the MOU must be reviewed and voted on by the chapter. To prepare for this process, I will be reviewing the following: Our service area and any identified gaps, chapter calendars (for the last three years) and existing MOUs, identify potential impact on our current programs, scholarships, Membership Intake (MIT), and fundraising. This agreement will help clarify how both chapters can continue serving the community effectively. I will provide updates as we move forward. Please stay tuned for more details and opportunities for discussion.
  - Chapter Management Handbook.

### **Local.**

This month, we are focusing on all things **SISTERhood**! I trust that you have been enjoying the wonderful activities that the Membership Committee has planned so far. Let's continue to celebrate the bonds that make IAC so special! Please remember to send in your photos using the links provided in Soror Christian's weekly updates so our PR/Publicity team can create a beautiful reel showcasing the spirit of IAC sisterhood.

### **Upcoming Events:**

- Δ Delta Dear Tea
- Δ My Sister's Church & Luncheon Fellowship
- Δ Sisterhood Walk and Community Baby Shower
- Δ Taco Tuesday
- Δ Sista to Sista Virtual Book Club – Soror's have you started reading Black Girls Must Die Exhausted yet?

Looking forward to seeing you at these events as we continue strengthening our sisterhood.

Glow +Flow Beauty Laptop Award |Women in Tech Program. In honor of Women's History Month, we were invited to collaborate with Glow + Flow Beauty in Hawthorne to identify young women in need who would receive laptops. The selection criteria were based on LA County



residency and financial need. By the time this opportunity was shared with me after EB, Soror Cheryl Bingham had already identified three youth (two students from St. Mary's and one from DaVinci). To expand our impact, I reached out to Soror Spruce at Morningside High School, who identified a high-achieving student who will benefit from this program. The selected students will need to attend the laptop presentation event on Saturday, March 22, 2025, 2:00 PM, 4361 W. Rosecrans Blvd., Hawthorne, CA. IAC members are encouraged to attend and support this initiative. This partnership presents an opportunity for future collaborations in technology and youth development, further benefiting our chapter and the communities we serve.

Bridge Builders annual Salute and Scholars Gala. June 7<sup>th</sup>. JW Marriott. LA Live. 11AM-2PM. Tickets: \$150. Suggest that we support and attend this event if we can. BBF is funding two of our chapter scholarships this year and they regularly support our chapter events.

Committee Sign-Ups. If you are still considering what one committee you would like to join, here are the available options:

- Δ Standing Committees: Arts & Letters, ERT, FUNdraising, Heritage & Archives, Communications and Public Relations, Membership, Policies and Procedures, Financial Fortitude, Delta Academy, Delta GEMS, International Awareness and Involvement, Physical and Mental Health, Protocol and Traditions/Ritual and Ceremonies, Scholarship, Social Action, Technology, LEAD.
- Δ Special Committees: Elections, NPHC, September Breakfast, Jabberwock and Strategic Planning.

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*A true sister is compassionate, friendly, forgiving, loving, gracious, encouraging, honest, supportive, considerate and always a listening ear. The strength of our sisterhood lies in the depth of these qualities, creating a foundation of trust, love, and mutual support that can never be broken.*

*In Delta Love, with Compassionate SISTERhood, Intentional Service & Progressive Social Action,*

*Erica Melbourne*

Erica Melbourne, President  
Inglewood Alumnae Chapter  
Delta Sigma Theta Sorority, Inc.  
*Jewel of the Farwest*